

# College of the Atlantic Proposal for Independent Study

Term: \_\_\_\_\_

Last Name: \_\_\_\_\_ Please Print First Name: \_\_\_\_\_ Please Print

Title: \_\_\_\_\_ Please Print

**The guidelines and eligibility requirements for enrollment in an Independent Study are found in the current *College of the Atlantic Catalog*.**

**Attach the typed text of your proposal to this cover sheet, secure all signatures, and file with the Registrar's Office by the end of the Add/Drop period for that term. It is important that you register for an independent study as you would for any course.**

A proposal for independent study will be considered **approved** when all the signatures on this form are complete and the proposal narrative is filed with the Registrar's Office. A signed proposal constitutes an agreement between a student and a study director of work to be undertaken to earn one College of the Atlantic (COA) credit. The student and the study director may negotiate changes in this plan as the term progresses.

In form and content, a proposal consists of:

- purpose and goals for learning
- methodology
- bibliographic and other resources
- timetable
- background / current level of competence
- anticipated level of competence at end of study
- final product
- criteria for evaluation: how new skill/knowledge will be measured

## Signatures

Student: \_\_\_\_\_  
Signature Date

\*Study Director: \_\_\_\_\_  
Print Name Signature

Advisor: \_\_\_\_\_  
Print Name Signature

Academic Probation Officer: \_\_\_\_\_  
Print Name Signature

\_\_\_\_\_ I have contacted Millard Dority ([millard@coa.edu](mailto:millard@coa.edu)) regarding space needs associated with this project.

*\*If the Study Director is not a member of the regular full- or part-time COA teaching faculty:*

1. Attach credentials/resume, including full mailing address, e-mail address, and telephone number.
2. The faculty sponsor endorses the qualifications of the non-COA Project Director.

Faculty Sponsor: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature Date