

Seniors To-Do List for the Academic Year 2011-12

decisions to be made by seniors

Ongoing in Senior Year:

Degree requirements for graduation - dates are listed in the 2011-12 catalog and on the Registration page of the COA website. Seniors are strongly encouraged to meet with their advisors and the Registrar's Office to be sure they are meeting/have met the following:

- Degree Requirement courses – Darlene Nolin, Registrar's Office
- Appropriate number of credits - Darlene Nolin, Registrar's Office
- Internship - Jill BK; may not be last term of enrollment
- Human Ecology Essay - see catalog for dates; submit to Barbara Carter
- Community Service - see Jill BK for form
- Senior project proposal - see Barbara Carter for details
- Writing portfolio – Barbara Carter/Anne Kozak

All degree requirements (community service, human ecology essay, senior projects, outstanding work, writing portfolio, transfer credits, etc.) except spring term enrollment and completed senior project are required by Friday, April 27 2012. IF YOU INTEND TO STAND PLEASE SEE THE REGISTRAR IMMEDIATELY

Graduation 2012 Details:

Senior Class Representatives – looking for volunteers

Graduation Staff Team:

Kim Childs -
Judy Allen and Darlene Nolin - Registrar's Office
Dianne Clendaniel - Alumni Association Liaison
Donna Gold - Public Relations
Lynn Boulger - Dean of Development
Darron Collins - President
Anna Murphy - Assistant to the President
Rebecca Woods - Director of Creative Services
Sarah Luke - Dean of Student Life

Each staff member's responsibilities support the activities of the senior class.

"Seniors 2012" email list of current graduating seniors who have completed the Intent to Graduate Form. If you believe you should be on the email list, please contact the Registrar's Office immediately. Review senior class emails regularly so not to miss upcoming deadlines and reminders.

Senior class meetings are convened by graduation staff members or by senior class representatives and are usually every six weeks or so. Minutes are recorded and copied to seniors and to the graduation staff team, if appropriate. Graduation staff make announcements about degree requirements and graduation activities.

Graduation Speaker: in process. Class Reps/Darron Collins/Sarah Luke

Class Gifts: Senior class identifies ideas and raises money for gift to the college. Dianne Clendaniel

Music for the processional, recessional. Kim Childs

Graduation Announcement in hometown newspapers. Donna Gold

Second Phase of the Senior Year:

Collaborative Portraits, yearbook activity, has been senior project, class project, etc. Volunteers?

Senior Shows of senior project work throughout campus scheduled throughout the spring term. Possible locations are the Library reading room, Dorr Museum, Blum Gallery. Contact Catherine Clinger.

Alumni Association and alumni relations activities. Dianne Clendaniel

Senior Exit Surveys - submitted to Jill Barlow-Kelley

Life after COA (ASAP) - career planning for graduate school and employment. Jill Barlow-Kelley

Senior Garden Party - Friday, May 27. Newlin Gardens. Darron Collins/Kim Childs

Final three days of the Senior Year

Marching rehearsal under the tent on Wednesday before graduation. Kim Childs

Senior Project Presentations (Friday, June 1) to the Board of Trustees. Selection or nomination process to be announced. Final rehearsal at ACM week # 10. Sean Todd/Jill Barlow-Kelley

Senior Award Ceremony: 4:30 - 5:30 pm in Gates on Friday, June 1. Sarah Luke

Reception for Seniors and their Families: 5:30 - 7:00 pm Location TBA, Friday, June 1. Kim Childs

Student Speakers in Ceremony: Faculty will nominate potential speakers. Draft presentations are reviewed by members of the Graduation Team and faculty. Slots available: Welcome; Student Perspectives (3); Introduction of Commencement Speaker. Sarah Luke

Graduation Day

Senior Class Photo taken on campus 1:15p.m. Please be prompt. Copies available on the college's website. Donna Gold

Ceremony is June 2, 2012 at 2:00 p.m. Reception to follow on the red brick area.