

ERRB CHECKLIST

- 1) Meet with your advisor or project director to see if you need to make an ERRB application. If **you don't have a project director, get one!** If your project advisor is not sure, we are here to advise.
- 2) Work on a project proposal that should be vetted and approved by your project director. This needs to be approved by them (via signature or email confirmation), and submitted **to us by the end of week 6 at the very latest.**
- 3) Begin early-on to draft an application for the ERRB with the help of your project director. We are, again, here to advise - but you should be in contact **FIRST** with your director.
- 4) Attend the required lecture and workshop for students doing work with people:

Fall 2015:

Mon., September 28, 4:10 pm, Gates: LECTURE ON ERRB

**Mon., October 5, 4:10 pm,
Gower
WORKSHOP**

- 6) Draft any consent forms to be included in your application, or an explanation as to why they are not necessary.
- 7) Obtain 1) Meet with your advisor or project director to see if you need to make an ERRB application. If **you don't have a project director, get one!** If your project advisor is not sure, we are here to advise.

NOTE ON DEADLINES:

For students doing independent projects, all applications are due to the committee by Friday of the 6th week the term before the project will be conducted. Follow up meetings among the whole committee, the student, and the project adviser will take place during the 8th week of term.

These deadlines are non-negotiable, except in extraordinary circumstances.