

College of the Atlantic Parking Policy

Parking Regulations

- All COA community members, including board of trustees and members of the Acadia Senior College, wishing to park their vehicles on campus must register their vehicles each year with the Office of Public Safety. Registration is required within the first seven days of the fall term, or within seven days of any term in which the owner/driver of the vehicle becomes a COA community member. Summer program participants will be granted temporary parking passes for the time period of the given program by the summer program staff.
- COA community members are expected to park in designated parking spaces only.
- Parking at Turrets is reserved for deliveries, visitors and accessible parking only.
- Parking behind Kaelber Hall is limited to deliveries and accessible parking only. One space in this area is designated for kitchen staff to accommodate frequent trips for supplies.
- Parking in front of the garages at Davis and Witchcliff is reserved for accessible parking and deliveries only. No parking is permitted in the circular drives.
- Deliveries in areas that are designated as such in this plan, are limited to ten minutes or less, and must honor the no-idle policy.
- No parking is permitted at any student housing or at the Campus Centre. ADA space is available at all locations except Cottage House.
- ADA accessible permits are available from the Office of Public Safety.
- No parking is allowed on the road to, or at the turn around area near the COA pier. Vehicles using this facility for loading or off-loading must be moved to a designated parking space immediately after completing the task.
- The feature strip of pavers and cobbles by the whale skull is designated as a drop-off and pick-up area only: No parking. Vehicles may pull off in this area for a maximum of five minutes, and must be out of the road when stopped.
- Bus parking is limited to the “north lot.” If this lot is filled buses will be expected to leave campus while they wait to pick up their riders.
- Campus residents whose vehicles are unused for more than ten consecutive days are required to park in the North Lot.
- Any driver who will be away from COA for an extended period of time who wishes to store their vehicle on campus must receive approval from the Office of Public Safety and agree to certain conditions before being allowed to do so.
- COA maintenance and service vehicles, as well as contracted service vehicles are expected to honor the intent of this plan. Though these vehicles may need to park in restricted areas for short periods of time, if they are not being used for direct service they must be moved to a designated parking space. .
- Any community member who is planning to invite guests to the campus is asked to inform them of the campus parking plan.

Snow Management Plan:

During snow events a weather alert will be posted via email from the Office of Public Safety. With the occurrence of such an event, a campus-wide overnight parking lot ban will be in effect as follows:

- Overnight parking is allowed only on the west side (Route 3) of the south end of campus, and either the garden lot or the north lot on campus.
- Overnight is defined as the hours between 12:01am and 7:00 am.
- Vehicles parked elsewhere on campus will be towed at the owner's expense.

After an announcement that the parking ban has been lifted, all vehicles must be moved to a clean parking lot as soon as possible. Cars not moved within 24 hours will be towed to a clean lot at the owner's expense.

No-idle policy: Vehicles, whether for delivery or otherwise, parked on the COA campus are not allowed to idle for more than five minutes.

Enforcement:

Owners of vehicles found parked in violation of this parking plan will receive written notice with an explanation describing the nature of the violation. A record of the infringement will be filed in the Office of Public Safety. Upon a second violation the owner of the vehicle will receive a notice explaining the nature of the violation, and warning that a third violation will result in the vehicle being towed at the owner's expense. A third violation will result in the car being towed at the owner's expense as soon as the call is made. A fourth violation by the same owner will be considered habitual and may result in forfeiture of the right to park at COA.

Exceptions to the two-warning system will include instances where a parked vehicle is blocking a roadway, fire lane, turn-around, ADA accessible parking space or ramp, or failure to register. Parking in any of these locations will result in the vehicle being towed at the owner's expense without warning.

Please park responsibly and efficiently in one of the designated spaces, as shown on the campus parking map.

Any questions or concerns regarding this plan or other parking related issues may be brought to the Office of Public Safety at ext. 259.