



College of the Atlantic

Enrollment Checklist

On behalf of the entire COA community, congratulations! Please read carefully as this checklist includes important information regarding the terms of your admission. The following steps are necessary to confirm your enrollment.

Enrollment

1. Submit your reply form and nonrefundable \$300 deposit. Both the reply form and the deposit can be submitted through your application portal. After you matriculate at COA, this deposit will be disbursed in the following way: \$100 will be credited toward your first term tuition bill; \$100 will cover your registration fees for your time at COA, and \$100 will serve as a nonrefundable graduation fee.

*If you were admitted Early Decision, you must withdraw any admission applications you've submitted to other schools. You can usually withdraw your other applications by phone or email.

Reply form & deposit due dates:

- Early Decision 1: January 10*
- Early Decision 2: February 15*
- Regular Decision: May 1
- Transfer Admission: May 15

2. Submit your final official transcript — Due June 30

Final admission and matriculation to COA are contingent upon successful completion of all current academic work, as well as any academic work done during deferral of admission. Final admission and matriculation are also subject to continued confidence in the quality of your personal character. You will not be able to register for classes until your final official transcript has been received.

Financial Aid

If you're applying for financial aid, you will receive a financial aid award letter soon! Make sure you have submitted all of the necessary paperwork, including the FAFSA, by the deadline that applies to your application type. Forms, deadlines, and instructions can be found online at coa.edu/financial-aid, or you may contact our financial aid office at 800-528-0025.

Housing & Orientation (more information will be posted at coa.edu/accepted on March 1)

1. Housing Application, Residential Student Contract and a \$100 housing application fee — Due May 1

All first-year students are required to live in college housing. The housing application and residential student contract can be found in your applicant portal.

2. Required of all students are: Meal Plan & Food Preferences, Emergency Contact, and Student Support forms which you will find in your applicant portal. These forms are due May 1 for first-year students and May 15 for transfer students.

3. Outdoor Orientation Programs (OOPs) Packet — Due June 1

The OOPs packet will be posted to www.coa.edu/accepted on March 1

Course Registration

You will receive course registration information early in the summer. An academic orientation schedule will be sent to you in August. In the meantime, if you have any questions or concerns, or if your address changes, please let us know: 800-528-0025 or inquiry@coa.edu.

Deferral

If you wish to defer enrollment, you may do so prior to June 1 by sending a written request to the Dean of Admission, along with an additional \$100 nonrefundable deposit (\$400 total deposit). Matriculation may be deferred for up to a full academic year, subject to the review of any college study completed during that time.