



**INTERNATIONAL STUDENTS FINANCIAL AID INFORMATION AND FORMS PACKET**  
GENERAL DIRECTIONS AND GUIDELINES

In order to qualify for an F-1 student visa and I-20 through the US Citizenship and Immigration Services (USCIS), COA requires that students complete two forms (*College of the Atlantic Financial Certification of Finances* form and *College of the Atlantic Financial Aid Application for International Students*) **and** supply all relevant supporting documentation\* that can corroborate information provided on the application forms.

**ALL documents MUST be translated to English and US Dollars.**

Please answer all questions to the best of your ability and do not leave any answers blank! If appropriate, enter "N/A" (not applicable) or \$0. These forms serve as legal documents, please feel free to contact us if you have questions before signing. Note that **figures are requested in US Dollars** and that you are asked to supply a currency conversion figure on which you base your calculations.

*If your parents are divorced, separated, or not married and living separately, please complete two sets of forms, one with each parent's information listed separately.*

\*Documents may include but are not limited to:

- National tax return
- Annual earnings statements
- Letter/pay slip from employer
- Bank account records
- Asset statements
- Business/Farm/Corporate/Partnership tax documents

**Send fully signed** documents (student, parents and bank officials where appropriate; in the event of an orphan or refugee, please consult with your guidance counselor) by encrypted email, mail or fax to:

Mail:  
College of the Atlantic  
Financial Aid Office  
105 Eden Street  
Bar Harbor, ME 04609

Email:  
Amy McIntire  
Asst. Director of  
Financial Aid  
amcintire@coa.edu

FAX:  
207.288.2328  
  
Questions? Please call:  
207.801.5646

- The financial aid deadlines are:
- EDI - December 1st
  - EDII - January 15th
  - Regular Decision - February 1st
  - Returning students - March 1st

If you are unable to meet the deadline, please contact the financial aid office for approval as potential financial aid may be impacted.

We look forward to seeing you on campus.

Sincerely,

Linda Black  
Director of Financial Aid

## 2022-2023 College of the Atlantic Financial Certification of Finances

1. Surname \_\_\_\_\_ First name \_\_\_\_\_
2. Sex as indicated on passport  Male  Female      3. Date of birth (day/month/year) \_\_\_\_\_
- 4.A. Home address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. B. Mailing Address, if different: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
5. Country of Birth \_\_\_\_\_      6. Country of Citizenship \_\_\_\_\_

Please fill in the following information completely. **Do not leave blank spaces!** (Enter N/A, \$0, or not known, if appropriate)

ENTER FIGURES BELOW IN US DOLLARS (\$). Name of your currency: \_\_\_\_\_ Exchange rate applied: \_\_\_\_\_ = \$1

Sources of funding	Confirmed: 2022--2023	Estimated: 2023-2024	Estimated: 2024-2025	Estimated: 2025-2026	Signatures
7. Parent's contribution*					
Parent 1 name:					_____ Parent 1 signature <span style="float: right;">Date</span>
Parent 2 name:					_____ Parent 2 signature <span style="float: right;">Date</span>
8. Student contribution					_____ Student signature <span style="float: right;">Date</span>
9. Other Sponsor - Describe relationship or agency					_____ Sponsor signature <span style="float: right;">Date</span>
10. Government contribution - Describe source					Attach documentation

**\*11. OFFICIAL BANK CERTIFICATION:** I hereby certify that I have reviewed the information provided above in #7 and deemed that said funds are confirmed as currently available in an account(s) at our institution.

Bank official signature \_\_\_\_\_ Date \_\_\_\_\_

Official Seal or Stamp

**12. Funds for other expenses**

- A. How will you pay for your transportation to the college? \_\_\_\_\_
- B. How much money do you expect to have with you upon arrival at the college? \_\_\_\_\_
- C. Do you plan to return home in the summer?  Yes  No
- D. If you plan to spend the summer in the United States, how will you support yourself? \_\_\_\_\_
- E. Do you have a source for emergency funds if needed?  Yes  No
- If yes, from what source? \_\_\_\_\_ In what amount? \_\_\_\_\_

**13. CERTIFICATION SIGNATURES: STUDENT AND SCHOOL OFFICIAL**

**Student:** I hereby certify that all of the information on this form is complete and accurate. I understand that any misrepresentation may jeopardize my admission and visa status.

\_\_\_\_\_  
Student Signature Date

An I-20 cannot be authorized without this signed, completed form having been submitted to the College.

**COA School Official:** I have reviewed the information on this form and additional documentation if applicable and approve the issuance of a Certificate of Eligibility.

School Official signature \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_ Name of institution and address \_\_\_\_\_



Student Name (Surname, First) \_\_\_\_\_

Please list family's total annual income in US Dollars \$ \_\_\_\_\_ Exchange rate = \_\_\_\_\_ 1 USD

Earnings Information	Actual 2020 Income	Actual 2021 Income	Estimated 2022 Income
Parent 1 gross earnings	\$ _____	\$ _____	\$ _____
Parent 2 gross earnings	\$ _____	\$ _____	\$ _____
Other income**	\$ _____	\$ _____	\$ _____
Other income**	\$ _____	\$ _____	\$ _____
Other income**	\$ _____	\$ _____	\$ _____

\*\*Please include interest and dividend income, business income, real estate income, pension and retirement income, as well as any other forms of 'other income'.

Documentation MUST be attached to verify the financial information requested above. If a national tax return is filed you must submit it in full. Please check type of documentation you have attached:

Tax forms  Statement from employer  Other \_\_\_\_\_

Is either parent self-employed or does any family member hold an interest in any business/farm?  Yes

If yes, additional information may be required.

Name of business/farm \_\_\_\_\_

Parents' position(s) \_\_\_\_\_ Percent owned \_\_\_\_\_ %

Please list your parents' total assets below, in US Dollars

Parent Asset Information	Present Value	Amount Owed
Family home Year purchased _____ Purchase price US\$ _____	\$ _____	\$ _____
Land and buildings (other than home) Year purchased _____ Purchase price US\$ _____	\$ _____	\$ _____
Cash/savings	\$ _____	\$ _____
Investments (stocks, bonds, etc.)	\$ _____	\$ _____
Business or farm	\$ _____	\$ _____
Debts owed to the family Please explain _____	\$ _____	\$ _____
Trusts (please provide details, including accessibility, on page 3)	\$ _____	\$ _____
Funds set aside for retirement	\$ _____	\$ _____
Other	\$ _____	\$ _____

How much money does your family owe to other people? \$ \_\_\_\_\_

Reason for debt \_\_\_\_\_

Does your family hold assets in another country?  Yes

If yes, please provide details, \_\_\_\_\_

Student Name (Surname, First) \_\_\_\_\_

Please list your assets below, in US Dollars

Student Asset Information	Total Amount	Source (parents' savings, gifts, earnings)
Cash/savings	\$	
Investments	\$	
Trusts	\$	
Real estate	\$	

List average amounts of money spent each year by your family for:

Expense Information	Amount	Expense Information	Amount
Rent or mortgage	\$	Savings or retirement plans	\$
Utilities	\$	Automobile maintenance	\$
Food	\$	Insurance	\$
Education	\$	Vacations	\$
Taxes	\$	Domestic help	\$
Loan/debt payments	\$	For how many employees?	

Please list the amount your parents think they can pay for educational costs this year \_\_\_\_\_

Please list your outside awards/support from government agencies below:

Name of scholarship/donor	Amount expected in 2022-2023
	\$
	\$
	\$

Please use the space below to explain your answers to above questions or to give additional information which you would like the Financial Aid Office to consider while reviewing your application. You may also attach additional sheet(s).

**Certification and Signatures**

I certify the information listed on this form is true and correct to the best of my knowledge. Providing false or misleading information may jeopardize a student's visa status and furthermore may result in revocation of initial decision to enroll the student or loss of financial aid.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent 1 Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent 2 Signature

\_\_\_\_\_  
Date