

**M.PHIL STANDING CONTRACT**Last Name: \_\_\_\_\_  
Please Print

First Name: \_\_\_\_\_

*Students may petition to “stand” at graduation if they have completed all of their coursework and research units and will defend their thesis before graduation.*

**In order to stand at graduation, all of your requirements must be complete except for turning in a completed thesis for archiving. This includes the following (please check):**

\_\_\_\_\_ Class and research units completed

\_\_\_\_\_ You have scheduled a public thesis defense before graduation

\_\_\_\_\_ Single paragraphs of (1) thesis description and (2) self-evaluation mailed to registrar@coa.edu

\_\_\_\_\_ After the thesis defense, the committee chair will communicate with the registrar that the student passed either with or without revisions.

**Timeline and plan for completion of thesis submission:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Standing deposit (\$500.00) submitted

\_\_\_\_\_ Certification of Degree Requirement Form attached

I agree to complete the above plan by \_\_\_\_\_

If you foresee that you will not be able meet this deadline, contact the Registrar’s Office to renegotiate this contract. Failure to meet the deadline or renegotiate the contract before the deadline will result in forfeit of deposit and withdrawal as a degree candidate.

\_\_\_\_\_  
Chris Petersen, Graduate Program Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Registrar

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date