

**COLLEGE OF THE ATLANTIC
COMMON DATA SET
2004-05**

A. GENERAL INFORMATION

Name of College or University: College of the Atlantic

Mailing Address: 105 Eden Street

City: Bar Harbor

State: Maine

Zip: 40609

Street Address: same as mailing address

Main Phone: (207) 288-5015

WWW Home Page Address: www.coa.edu

Admissions Phone Number: (207) 288-5015

Admissions Toll-free Number: (800) 528-0025

Admissions Fax Number: (207) 288-4126

Admissions E-mail Address: inquiry@coa.edu

A2. Source of institutional control: private (nonprofit)

A3. Class of institution: coeducational

A4. Academic year calendar: trimester

A5. Degrees offered:

Bachelor of Arts in Human Ecology

Master of Philosophy in Human Ecology

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B. ENROLLMENT AND PERSISTENCE

B1. Institutional Enrollment—Men and Women (numbers of students as of October 15, 2004)

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
Undergraduates				
Degree-seeking, first-time freshmen	20	48		
Other first-year, degree-seeking	9	15		
All other degree-seeking	67	97	1	5
<i>Total degree-seeking</i>	96	160	1	5
All other undergraduates enrolled in credit courses	2	2	1	5
<i>Total undergraduates</i>	98	162	2	10
Graduate				
Degree-seeking, first-time	0	3	1	0
All other degree-seeking	1	5	1	0
All other graduates enrolled in credit courses	0	0	0	0
<i>Total graduate</i>	1	8	2	0

Total all undergraduates: 272
 Total all graduate students: 11
 GRAND TOTAL ALL STUDENTS: 283

B2. Enrollment by Racial/Ethnic Category. Numbers of undergraduate students for each of the following categories as of October 15, 2004.

	Degree-seeking First-time First year	Degree-seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree-seeking)
Nonresident aliens	15	49	50
Black, non-Hispanic	0	0	0
American Indian or Alaska Native	0	0	0
Asian or Pacific Islander	0	0	0
Hispanic	0	0	0
White, non-Hispanic	0	2	2
Race/ethnicity unknown	53	211	220
Total	68	262	272

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Persistence

B3. Number of degrees awarded by your institution from July 1, 2003, to June 30, 2004.

Bachelor's degrees:	55
Master's degrees:	2

Graduation Rates for Bachelor's Program

Reporting for the cohort of full-time first-time bachelor's degree-seeking undergraduate students who entered in fall 1998.

B11. Six-year graduation rate for 1998 cohort: 47%

Retention Rates

Reporting for the cohort of all full-time, first-time bachelor's degree-seeking undergraduate students who entered in fall 2003.

B22. For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered as freshmen in fall 2003, the percentage enrolled as of October 15, 2004: 85 %

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C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

C1. First-time, first-year (freshman) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2004. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied	94
Total first-time, first-year (freshman) women who applied	161
Total first-time, first-year (freshman) men who were admitted	51
Total first-time, first-year (freshman) women who were admitted	120
Total full-time, first-time, first-year (freshman) men who enrolled	20
Total full-time, first-time, first-year (freshman) women who enrolled	48
Total part-time, first-time, first-year (freshman) men who enrolled	0
Total part-time, first-time, first-year (freshman) women who enrolled	0

C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

Number of qualified applicants placed on waiting list	12
Number accepting a place on the waiting list	4
Number of wait-listed students admitted	4

Admission Requirements

C3. High school completion requirement

High school diploma is required and GED is accepted

C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?

Yes, recommend.

C5. Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
Total academic units	15	19
English	4	
Mathematics	3	4
Science	2	3
Of these, units that must be lab	2	
Foreign language		2
Social studies	2	
History		2
Academic electives		1

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Basis for Selection

C6. College of the Atlantic does not have an open admission policy.

C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.

	Very Important	Important	Considered	Not Considered
<i>Academic</i>				
Secondary school record	✓			
Class rank			✓	
Recommendation(s)	✓			
Standardized test scores			✓	
Essay	✓			
<i>Nonacademic</i>				
Interview	✓			
Extracurricular activities	✓			
Talent/ability		✓		
Character/personal qualities		✓		
Alumni/ae relation			✓	
Geographical residence				✓
State residency				✓
Religious affiliation/commitment				✓
Minority status			✓	
Volunteer work	✓			
Work experience			✓	

SAT and ACT Policies

C8. Entrance exams

- A.** Does your institution make use SAT Reasoning Test, ACT, or SAT Subject Test scores in admission decisions for first-time, first-year degree-seeking applicants?
Yes; SAT and/or ACT test scores are not required but are considered if submitted.
- B.** For Fall 2006, the ACT with or without Writing Component is accepted, but not required.
- C.** For Fall 2006, the new SAT Reasoning Test is required.
- D. In addition,** does your institution use applicants' test scores for placement or counseling? No

Freshman Profile

Provide percentages for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in fall 2004, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2004 who submitted national standardized (SAT/ACT) test scores. Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores.** Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. SAT scores should be recentered scores. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

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Percent submitting SAT scores: 62
 Percent submitting ACT scores: 12

	25th Percentile	75th Percentile
SAT Verbal	550	680
SAT Math	510	620
ACT Composite	23	31

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT Verbal	SAT Math
700-800	18	0
600-699	52	43
500-599	27	39
400-499	3	18
300-399	0	0
200-299	0	0
	100%	100%

	ACT Composite
30-36	29
24-29	29
18-23	42
12-17	0
6-11	0
Below 6	0
	100%

C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating class	29	
Percent in top quarter of high school graduating class	69	
Percent in top half of high school graduating class	87	} Top half + bottom half = 100%.
Percent in bottom half of high school graduating class	13	
Percent in bottom quarter of high school graduating class	0	
Percent of total first-time, first-year (freshman) students who submitted high school class rank:	47	

C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

Percent who had GPA of 3.0 and higher	93
Percent who had GPA between 2.0 and 2.99	7
Percent who had GPA between 1.0 and 1.99	0
Percent who had GPA below 1.0	0
	<u>100%</u>

C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:
 3.3

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Admission Policies

C13. Application fee

Does your institution have an application fee?	Yes
Amount of application fee:	\$45.00
Can it be waived for applicants with financial need?	Yes

C14. Application closing date

Does your institution have an application closing date?	Yes
Application closing date (fall):	Feb. 15
Priority date:	Feb. 15

C15. Are first-time, first-year students accepted for terms other than the fall? Yes

C16. Notification to applicants of admission decision sent: by April 1

C17. Reply policy for admitted applicants: Must reply by May 1 or within 2 weeks if notified thereafter

C18. Deferred admission: Does your institution allow students to postpone enrollment after admission? Yes
Maximum period of postponement: 1 year

C19. Early admission of high school students: Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation? Yes

C20. Common Application: Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted? Yes
If "yes," are supplemental forms required? Yes
Is your college a member of the Common Application Group? Yes

Early Decision and Early Action Plans

C21. Early decision: Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment? Yes

If "yes," please complete the following:

First or only early decision plan closing date	Dec. 1
First or only early decision plan notification date	Dec. 15
Other early decision plan closing date	Jan. 10
Other early decision plan notification date	Jan 25

For the Fall 2004 entering class:

Number of early decision applications received by your institution	33
Number of applicants admitted under early decision plan	25

Please provide significant details about your early decision plan: Binding enrollment - two similar plans with two different closing dates. EDI: Dec. 1 application deadline, EDII: Jan. 1 application deadline.

C22. Early action: Do you have a non-binding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college? No

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D. TRANSFER ADMISSION

Fall Applicants

D1. Does your institution enroll transfer students? Yes

May transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities? Yes

D2. Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2004.

	Applicants	Admitted Applicants	Enrolled Applicants
Men	13	10	5
Women	19	15	10
Total	32	25	15

Application for Admission

D3. Indicate terms for which transfers may enroll:

- Fall
- Winter
- Spring

D4. Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?
No

D5. Indicate all items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not required
High school transcript	✓				
College transcript(s)	✓				
Essay or personal statement	✓				
Interview		✓			
Standardized test scores					✓
Statement of good standing from prior institution(s)			✓		

D6. Minimum high school grade point average required: not required

D7. Minimum college grade point average required: 3.0

D8. Other application requirements specific to transfer applicants: 2 letters of recommendation

D9. List application priority, closing, notification, and candidate reply dates for transfer students.

	Priority Date	Closing Date	Notification Date	Reply Date
Fall	April 1	April 1	April 25	May 15
Winter	Nov. 15	Nov. 15	Dec. 1	Dec. 10
Spring	Feb. 15	Feb. 15	Feb. 20	Feb. 27

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Transfer Credit Policies

D12. Report the lowest grade earned for any course that may be transferred for credit: C

D13. Maximum number of credits or courses that may be transferred from a two-year institution: 18 credits

D14. Maximum number of credits or courses that may be transferred from a four-year institution: 18 credits

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree: 18

D17. Describe other transfer credit policies:

In order to receive a Bachelor's Degree from our institution, transfer students must complete at least two years of undergraduate study at our institution. 1 COA credit = 3.3 credit hours at most colleges and universities on semester systems. Transfer credits are accepted from regionally accredited institutions.

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E. ACADEMIC OFFERINGS AND POLICIES

E1. Special study options: Identify those programs available at your institution.

- | | |
|---------------------------------------|-----------------------------------|
| Accelerated program | Honors program |
| Cooperative (work-study) program | ✓ Independent study |
| ✓ Cross-registration | ✓ Internships |
| Distance learning | ✓ Liberal arts/career combination |
| Double major | ✓ Student-designed major |
| Dual enrollment | ✓ Study abroad |
| English as a Second Language (ESL) | ✓ Teacher certification program |
| ✓ Exchange student program (domestic) | Weekend college |
| External degree program | |
| Other (specify): | |

E3. Areas in which all or most students are required to complete some course work prior to graduation:

- | | |
|--|-------------------------------------|
| ✓ Arts/fine arts | ✓ Humanities |
| Computer literacy | ✓ Mathematics |
| ✓ English (including composition) | Philosophy |
| Foreign languages | ✓ Sciences (biological or physical) |
| ✓ History | Social science |
| ✓ Other (describe): Human Ecology core course required of all entering first-year students with less than 9 credits. Math and English competency required, or course completion. | |

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F. STUDENT LIFE

F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2004 who fit the following categories:

	First-time, first-year (freshman) students	Undergraduates
Percent who are from out of state (exclude international/nonresident aliens)	69	58
Percent of men who join fraternities	0	0
Percent of women who join sororities	0	0
Percent who live in college-owned, -operated, or -affiliated housing	99	36
Percent who live off campus or commute	1	64
Percent of students age 25 and older	0	5
Average age of full-time students	19	21
Average age of all students (full- and part-time)	19	21

F2. Activities offered Identify those programs available at your institution.

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Choral groups | <input type="checkbox"/> Marching band | <input checked="" type="checkbox"/> Student government |
| <input type="checkbox"/> Concert band | <input checked="" type="checkbox"/> Music ensembles | <input checked="" type="checkbox"/> Student newspaper |
| <input checked="" type="checkbox"/> Dance | <input checked="" type="checkbox"/> Musical theater | <input checked="" type="checkbox"/> Student-run film society |
| <input checked="" type="checkbox"/> Drama/theater | <input type="checkbox"/> Opera | <input type="checkbox"/> Symphony orchestra |
| <input checked="" type="checkbox"/> Jazz band | <input type="checkbox"/> Pep band | <input type="checkbox"/> Television station |
| <input checked="" type="checkbox"/> Literary magazine | <input type="checkbox"/> Radio station | <input type="checkbox"/> Yearbook |

F3. ROTC (program offered in cooperation with Reserve Officers' Training Corps): not offered

F4. Housing: Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Coed dorms | <input checked="" type="checkbox"/> Special housing for disabled students |
| <input type="checkbox"/> Men's dorms | <input checked="" type="checkbox"/> Special housing for international students |
| <input type="checkbox"/> Women's dorms | <input type="checkbox"/> Fraternity/sorority housing |
| <input type="checkbox"/> Apartments for married students | <input type="checkbox"/> Cooperative housing |
| <input type="checkbox"/> Apartments for single students | |
| <input checked="" type="checkbox"/> Other housing options (specify): substance free housing | |

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G. ANNUAL EXPENSES

Provide 2005-2006 academic year costs of attendance for the following categories that are applicable to your institution.

G1. Undergraduate full-time tuition, required fees, room and board

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2005-2006 academic year (30 semester hours or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. **Required fees** include only charges that all full-time students must pay that are *not* included in tuition (e.g., registration, health, or activity fees.) Do *not* include optional fees (e.g., parking, laboratory use).

	FIRST-YEAR	UNDERGRADUATES
PRIVATE INSTITUTION Tuition:	\$26,238.00	\$26,238.00
REQUIRED FEES:	\$375.00	\$375.00
ROOM AND BOARD: (on-campus)	\$7,089.00	\$7,089.00
ROOM ONLY: (on-campus)	\$4,368.00	\$4,368.00
BOARD ONLY: (on-campus meal plan)	\$2,721.00	\$2,721.00

G2. Number of credits per term a student can take for the stated full-time tuition: 9 minimum, 9 maximum

G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)? No

G5. Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies:	\$500.00	\$500.00	\$500.00
Room only:	\$4,368.00		
Board only:	\$2,721.00		
Transportation:			
Other expenses:	\$560.00	\$560.00	\$560.00

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H. FINANCIAL AID

Aid Awarded to Enrolled Undergraduates

H1. Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates in the following categories. Include aid awarded to international students. Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column.

Indicate the academic year for which data are reported below: 2004-2005 estimated

Which needs-analysis methodology does your institution use in awarding institutional aid?
Both Federal Methodology and Institutional Methodology

	Need-based (Include non-need-based aid use to meet need.)	Non-need-based (Exclude non-need-based aid use to meet need.)
	\$	\$
Scholarships/Grants		
Federal	\$237,974.00	
State	\$45,985.00	
Institutional and external funds awarded by the college excluding athletic aid and tuition waivers	\$2,206,636.00	\$22,500.00
Scholarships/grants from external sources not awarded by the college	\$1,747,929.00	
Total Scholarships/Grants	\$4,238,524.00	\$22,500.00
Self-Help		
Student loans from all sources (excluding parent loans)	\$694,315.00	\$278,777.00
Federal Work-Study	\$265,017.00	
State and other work-study/employment	\$72,790.00	
Total Self-Help	\$1,032,122.00	\$278,777.00
Parent Loans		\$268,386.00
Tuition Waivers	\$24,404.00	
Athletic Awards		

H2. Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.**

	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
a) Number of degree-seeking undergraduate students	77	264	14
b) Number of students in line a who applied for need-based financial aid	73	239	12
c) Number of students in line b who were determined to have financial need	67	236	4
d) Number of students in line c who were awarded any financial aid	67	236	4
e) Number of students in line d who were awarded any need-based scholarship or grant aid	65	214	4
f) Number of students in line d who were awarded any need-based self-help aid	64	204	4
g) Number of students in line d who were awarded any non-need-based scholarship or grant aid	7	46	1
h) Number of students in line d whose need was fully met (exclude loans)	65	201	3

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i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (i.e. loans)	98%	91%	90%
j) The average financial aid package of those in line d . Exclude any resources that were awarded to replace EFC (i.e. loans)	\$24,776.00	\$23,490.00	\$14,912.00
k) Average need-based scholarship or grant award of those in line e	\$20,849.00	\$19,478.00	\$11,401.00
l) Average need-based self-help award (excluding loans) of those in line f	\$3,744.00	\$4,418.00	\$3,013.00
m) Average need-based loan (excluding loans) of those in line f who were awarded a need-based loan	\$2,942.00	\$4,014.00	\$2,337.00

H2A. Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional—not external—non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1.

	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
n) Number of students in line a who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	5	8	1
o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line n	\$4,500.00	\$3,656.00	\$1,500.00
p) Number of students in line a who were awarded an institutional non-need-based athletic scholarship or grant	0	0	0

H4. Provide the percentage of the 2004 undergraduate class who graduated between July 1, 2003 and June 30, 2004 and borrowed at any time through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans). Include only students who borrowed while enrolled at your institution. 50%

H5. Report the average per-borrower cumulative undergraduate indebtedness of those in line H4. Do not include money borrowed at other institutions: \$16,710.00

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6. Indicate your institution’s policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens: Institutional non-need-based scholarship or grant aid is available

Number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid: 58

Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: \$35,544.00

Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: \$2,061,528.00

Process for First-Year/Freshman Students

H7. Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

- FAFSA
- Institution’s own financial aid form
- Noncustodial (Divorced/Separated) Parent’s Statement
- Business/farm Supplement

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H8. Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

- Institution's own financial aid form
- Foreign Student's Financial Aid Application
- Foreign Student's Certification of Finances

H9. Indicate filing dates for first-year (freshman) students:

Priority date for filing required financial aid forms: Feb. 15

Deadline for filing required financial aid forms: Feb. 15

H10. Indicate notification dates for first-year (freshman) students: April 1

H11. Indicate reply dates:

Students must reply by: May 1

Types of Aid Available

H12. Loans

FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)

- FFEL Subsidized Stafford Loans
- FFEL Unsubsidized Stafford Loans
- FFEL Plus Loans
- Federal Perkins Loans

H13. Scholarships and Grants

NEED-BASED:

- Federal Pell
- SEOG
- Private scholarships
- College/university scholarship or grant aid from institutional funds

H14. Check off criteria used in awarding institutional aid.

Non-need	Need-based	
✓	✓	Academics

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I. INSTRUCTIONAL FACULTY AND CLASS SIZE

I-1. Please report the number of instructional faculty members in each category for Fall 2004. Include faculty who are on your institution's payroll on Oct. 15, 2004.

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research.

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

Minority faculty: includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaska Native; Asian or Pacific Islander; or Hispanic.

Doctorate: includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration.

Terminal master's degree: a master's degree that is considered the highest degree in a field: example, M. Arch (in architecture) and MFA (master of fine arts in art or theater).

	Full-time	Part-time	Total
a.) Total number of instructional faculty	27	8	35
b.) Total number who are members of minority groups	2	0	2
c.) Total number who are women	8	4	12
d.) Total number who are men	18	4	22
e.) Total number who are nonresident aliens (international)	2	0	2
f.) Total number with doctorate, first professional, or other terminal degree	24	2	26
g.) Total number whose highest degree is a	4	4	8

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master's but not a terminal master's			
h.) Total number whose highest degree is a bachelor's	0	0	0
i.) Total number whose highest degree is unknown or other	0	1	1

I-2. Student to Faculty Ratio

Fall 2004 Student to Faculty ratio: 9 to 1, based on 264 students and 35 faculty

I-3. Undergraduate Class Size

Number of Class Sections with Undergraduates Enrolled

Undergraduate Class Size (provide numbers)

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SECTIONS	11	41	2	1				55

COA Common Data Set 2004-05

J. DEGREES CONFERRED

Degrees conferred between July 1, 2003 and June 30, 2004

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can compute the percentages using 1st majors only.

Liberal arts/general studies: 100% Bachelor's Degrees